

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2411
COMMISSIONERS OF
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 3400 Hwy 73
Port Arthur, Texas

Date: January 16, 2024

Present: Commissioners
Richard Beaumont
James Gamble, Sr.
Albert Moses, Jr.
Phil Kelley, General Manager
Glenn Steele, Attorney for the District

Absent: Lester Champagne
Matthew Vincent

Visitors: Allen Sims, DD7
Toby Davis, DD7
Dean Depew, DD7
Garrett Boudoin, DD7
Brady Girouard, DD7
Barron Cook, DD7

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law.

Commissioner Moses gave the invocation.

Minutes of Meeting No. 2410

The Minutes of Meeting No. 2410 was approved as read.

Open Bids and Consider Award for Diesel Engines and Reduction Gears for El Vista, Star Lake & Rodair Pump Stations

Mr. Phil Kelley opened one (1) bid that was received by the District from Cummins Sales and Service for the purchase and installation of six (6) diesel engines and reduction gears for El Vista, Star Lake, and Rodair Pump Stations. The total amount of the base bid is \$794,400.00. The bid bond is included in the bid package. Mr. Kelley

recommended that the District award the bid to Cummins Sales and Service. Commissioner Moses moved to award the bid for six (6) Diesel Engines and Reduction Gears for to Cummins Sales and Service in the amount of Seven Hundred Ninety-Four Thousand Four Hundred and 00/100 (\$794,400.00) dollars. Commissioner Gamble seconded the motion. The Chairman voted aye. The motion carried.

Consider Approval to Advertise for Bids to Replace Pipe Support at West Port Arthur Road Pump Station

Mr. Kelley requested approval to advertise for bids to replace the Pipe Support for two discharge pipes at West Port Arthur Road Pump Station. Commissioner Gamble moved to approve the request to Advertise for Bids to replace the Pipe Support at West Port Arthur Road Pump Station. Commissioner Moses seconded the motion. The Chairman voted aye. The motion carried.

Consider Approval to Advertise for Bids for Roof Replacement at Central Pump Station

Mr. Kelley requested approval to advertise for bids for Roof Replacement at Central Pump Station. FM Global, the company that manages the District's Risk Management Fund completed their inspection and are requiring not only the roof replacement but also strengthening the tie downs of the roof. Commissioner Moses moved to approve the request to Advertise for Bids for Roof Replacement at Central Pump Station. Commissioner Gamble seconded the motion. The Chairman voted aye. The motion carried.

Consider Approval to Advertise for Bids for Demolition of Taft Elementary School

Mr. Kelley requested approval to advertise for bids for Demolition of Taft Elementary School. Mr. Kelley stated that an agreement has been made with federal, state, and local law enforcement which allows the law enforcement teams to utilize the

school for training and drills before it is demolished. Commissioner Gamble moved to approve the request to Advertise for Bids for Demolition of Taft Elementary School. Commissioner Moses seconded the motion. The Chairman voted aye. The motion carried.

Consider Resolution Authorizing Pipeline Easement and Right of Way Agreement with Chevron Phillips Chemical Company

Resolution No. 508 regarding the authorization of a Pipeline Easement and Right of Way Agreement with Chevron Phillips Chemical Company was presented for consideration. Mr. Brady Girouard stated that this right of way will be to access the District's Port Acres ditch and will be pipeline width only which includes an adjacent maintenance agreement. The proposed Resolution approves the Easement and Right-of-Way Agreement and authorizes the General Manager to execute the final Agreement. Commissioner Moses moved that Resolution No. 508 be approved. Commissioner Gamble seconded the motion. The Chairman voted aye. The motion carried. A copy of Resolution 508 is attached hereto and made a part of these minutes.

Sabine Pass to Galveston Bay Project Summary

Mr. Allen Sims stated that the District is working with the USACE, Memphis District relating to some adjustments that are being made to the Western route which includes the area near West Port Arthur Road and the Jefferson County Airport. The District is working with the landowner to gain access to run geotechnical testing to figure out the proper route. The District is waiting for geological test results from Valero to move forward on the soil management plan. Negotiations continue with the Port of Port Arthur and KCS Railroad relating to gate locations.

Mr. Kelley and Mr. Sims attended the Gulf Coast Protection District (GCPD) meeting. The District turned over all documentation to the GLO relating to the progress report previously submitted. The District will resume monthly progress reports to the GCPD. Mr. Kelley asked if GCPD will continue to require the District to submit monthly reports. Mr. Sims stated that the reports will be monthly, focusing on providing status updates. If there is not any significant progress, the reports may be concise. The financial data may be submitted on a quarterly basis. The February Gulf Coast Protection District meeting will be held at the District.

Manager Reports

Mr. Phil Kelley presented the financial statements prepared by FMW, P.C. for the period ending December 31, 2023, and gave a collateral securities report as of December 31, 2023.

Executive Session - Consider and Take Action, if any, on Items Discussed in Executive Session

No executive session was held.

Permits

Nederland Boat & RV Storage, LLC - 2024PS-0116-2000 proposed Nederland Boat and RV Storage 18-inch discharge pipe into Rodair Gully. Mr. Garrett Boudoin recommended approval of the permit with a permit fee of \$250.00 and no bond required. Commissioner Moses moved to approve the permit requested by Nederland Boat & RV Storage, LLC as recommended by Mr. Boudoin. Commissioner Gamble seconded the motion. The Chairman voted aye. The motion carried.

Checks & Purchase Orders

Maintenance Fund

Ck. No. 23551 – Allwaste Industrial Services, LLC

\$4,992.40 – Sabine Pass to Galveston Bay Project – WIK – PS 18 Pipelines

Ck. No. 23552 – Buna Electric Motor Services, Inc.

\$120.00 – 4th Quarter Motor Storage - PS 10

Ck. No. 23553 – Electrical Specialties, Inc.

\$45.00 – Monthly Alarm System Monitoring – Administration Building

Ck. No. 23554 – Function 4, LLC

\$824.52 – Konica Copier Lease – December 2023 & January 2024

Ck. No. 23555 – GFL Plant Services, LP

\$6,835.67 – Various Rollboxes & Holding Tank Rental, Multiple Pump Stations

Ck. No. 23556 – Herc Rentals Corporation

\$3,005.85 – Dump Truck Rental, 12/11/23 – 01/08/24

Ck. No. 23557 – Jeffrey S. Ward & Associates, Inc.

\$37,500.00 – Flood Risk Management Study & Rodair Gully Detention HMGP Project

Ck. No. 23558 – LJA Engineering, Inc.

\$43,654.68 – Data Collection System, Flood Risk Management Study, Rodair Gully Detention HMGP Project, and Storm Water Management Plan

Ck. No. 23559 – LJA Environmental Services, LLC

\$5,703.20 – A3A and Groves Detention HMGP Projects

Ck. No. 23560 – M & S Unlimited Services, LLC

\$450.00 – Transport Fee for Picker to PS 7

Ck. No. 23561 – Martinus Bottom Line LLC

\$24,750.00 – Pear Ridge Main #2 Repair

Ck. No. 23562 – Matthew Vincent

\$175.00 – Health Insurance Payment

Ck. No. 23563 – Pumptex, Inc.

\$567.23 – Odometer Repair on Unleaded Gas Pump

Ck. No. 23564 – Richard Beaumont

\$234.70 – Health Insurance Payment

Ck. No. 23565 – Ritter Forest Products Nederland
\$1,920.00 – Mat Rental & Delivery Charge, Sabine Pass to Galveston Bay Project
Pipeline PS 18

Ck. No. 23566 – Sam & Tash Services, Inc.
\$1,569.62 – Janitorial Services for Administration Building

Ck. No. 23567 – Texan Engineering & Consulting, LLC
\$16,985.00 – General Engineering & HGMP

Ck. No. 23568 – Tx Department of Agriculture
\$75.00 – License Renewal – Bryant James

Ck. No. 23569 – Mutual of Omaha Companies
\$1,196.08 – Health Insurance Payment

Ck. No. 23570 – United States Postal Service
\$500.00 – Postage for Postage Meter

Ck. No. 23571 – Vortech Contracting, Inc.
\$51,562.19 – Sabine Pass to Galveston Bay Project – WIK – PS 18 Pipelines

Ck. No. 23572 – Waukesha Pearce Industries, Inc.
\$11,831.00 – Sabine Pass to Galveston Bay Project – Equipment Rental – PS 18 Pipeline

Ck. No. 23573 – Waukesha Pearce Industries, Inc.
\$5,184.50 – Soil Compactor Rental -Drainage Work Administration Building

GLO Account

Ck. No. 5055 – LJA Environmental
\$10,500.57 – Sabine Pass to Galveston Bay Project

Insurance Admin Account

Ck. No. 10148 – SaveonSP, LLC
\$3,171.65 – Tertiary Balance Prescription Claims 9/1-9/19/23

Commissioner Gamble moved that the checks from the Maintenance Fund, GLO Fund and Insurance Admin Fund accounts be approved for payment. Commissioner Moses seconded the motion. The Chairman voted aye. The motion carried.

Chairman Beaumont asked if there was any other business to come before the Board. There was none.

At 2:18 p.m., Commissioner Moses moved that the meeting be adjourned. Commissioner Gamble seconded the motion. The Chairman voted aye. The motion carried.



Albert Moses, Jr., Secretary



Richard Beaumont, Chairman

**RESOLUTION NO. 508
AUTHORIZING PIPELINE EASEMENT AND
RIGHT-OF-WAY AGREEMENT WITH
CHEVRON PHILLIPS CHEMICAL COMPANY LP**

STATE OF TEXAS

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COUNTY OF JEFFERSON

WHEREAS, Jefferson County Drainage District No. 7 (the "District") desires to enter into a Pipeline Easement and Right-of-Way Agreement with Chevron Phillips Chemical Company LP ("Chevron Phillips") to grant an easement to property for construction of an underground pipeline as more particularly described in the attached Agreement; and

WHEREAS, the District wishes to authorize the District's General Manager to execute the Pipeline Easement and Right-of-Way Agreement on behalf of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7:

THAT it is in the best interest of the District to enter into a Pipeline Easement and Right-of-way Agreement with Chevron Phillips and authorize its General Manager to execute on behalf of the District the attached instrument.

THAT the General Manager be, and hereby is, authorized to take any and all action and is authorized to execute any and all instruments, documents, or filings in connection with the accomplishment of the transactions outlined in this resolution and to certify the adoption of such resolutions to such parties which such General Manager deems necessary or appropriate.

I, Albert Moses, Jr., Secretary of the Board of Commissioners of Jefferson County Drainage District No. 7, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of Commissioners of Jefferson County Drainage District No. 7, at their meeting No. 2411 held on the 16th day of January, 2024, upon motion made by Commissioner Moses and seconded by Commissioner Gamble and adopted unanimously by said Board, a quorum being present.

Given under my hand this 16th day of January, 2024.


Secretary
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7